

MURDOCH UNIVERSITY GUILD OF STUDENTS
SECRETARIAT MEETING MINUTES

Wednesday, June 8th, 2005
Meeting commenced at 9:35am

PRESENT: Barbara Whelan (Chair) Tim Grey-Smith
Michael Brewis Gerry Georgatos
Margaret Fawkes Pam Martin
Betty Schar Bill Hayward
Malcolm Bradley

APOLOGIES: Cherish Cherian Melissa Bayly
Mat Menzel

ABSENT: Fiona Wong Paul Cartwright
Ellina Chirwa

VISITORS: Rikki Hendon – EVP Curtin University
Suzy Buyers – NUS West President

IN ATTENDANCE: Greg Mahney [General Manager]
Veronica Armstrong [Secretary]

PART A

1.0 Confirmation of Minutes

Motion 208/05

That MUGS accept the minutes of May 3rd 2005 and May 25th, 2005 with the amendment of replacing “weeks free” with “non-teaching” under Supplementary Agenda.

Moved: Tim Grey-Smith

Seconded: Barbara Whelan Carried

Rikki ,Curtin EVP and Suzy Buyers, NUS West President address the meeting and speak about the National Education Conference, that Curtin are hosting. Contact details for Rikki are (w) 9226 2920 (m) 0415 331 412 or email educationvp@guild.curtin.edu.au. Visitors left at 9:50am.

Order of business is changed to open up discussion on Greg’s replacement during his annual leave.

Greg advised he will be on annual leave for a period of three weeks from 13/6/05 – 1/7/05. Barbara, as the CEO of the organisation will act in the position and will not be paid higher duties, which presents a saving for the Guild. Suzanne Barley was originally put forward to act in this position, but is also on leave for one week during this time. Greg stated in the past we have had the Guild President, and on occasions other staff members, managers, act in this position.

Mal stated there is a need for a General Manager, and thinks Barbara will have the Guild President’s duties to attend to and is in favour of someone else acting in the position of General Manger.

Pam is in favour of someone with management experience and puts forward Michael to act in this position.

Greg's view is if the CEO is not the person to act in this position, it should be a staff member in order to promote professional development. Gerry questions that Barbara will also be away at the Guild President's conference. Michael advises he would accept no remuneration to act in this role, he believes that the dedication that he has for the Guild to be a viable ongoing business is paramount and would not take on this role for any personal or financial gain. After discussion the meeting agrees that Michael should act in this position.

Motion 209/05

That Michael Brewis act in the General Manager's position in the General Manager's absence without pay.

Moved: Pam Martin
Seconded: Gerry Georgatos

Mal suggests an amendment to the above motion that Michael be covered for lunch, coffee, transport and childcare expenses during this period. Amendment is acceptable to the mover.

Amendment 209/05

That Michael Brewis act in the General Manager's position in the General Manager's absence without pay, but with lunch, coffee, transport and childcare (if required) expenses covered.

Moved: Pam Martin
Seconded: Gerry Georgatos **Carried**
Abstentions noted by Michael and Betty.

Motion 210/05

That beginning Monday June 13th, 2005 the Secretariat member Michael Brewis be granted a leave of absence for a period of 3 weeks.

Moved: Mal Bradley
Seconded: Tim Grey-Smith **Carried**
Abstention noted by Michael.

Motion 211/05

That from this date, as a continuing policy, the General Manager table his/her leave at the first available opportunity for the Secretariat to appoint an acting General Manager.

Moved from the Chair **Carried Unanimously**

4.0 Council Reports

PEMS Representative

A list of motions written by Gerry was distributed.

Motion 212/05

Secretariat recommend to the Senate Legislative Committee that a change be made to the Guild Election Regulations to reflect the following:

“External students be granted sufficient time after the Guild Election nominations are made public, to request and submit postal vote forms.”

Moved: Gerry Georgatos
Seconded: Pam Martin **Carried**

Mal suggests that Secretariat should have been given due warning before this list of motions was presented. Gerry replied this list was first presented at the March 24th meeting.

Procedural Motion 213/05

That MUGS move onto the next item of business.

Moved: Mal Bradley

Seconded: Tim Grey-Smith

Carried

The meeting breaks at 10:45am and reconvenes at 11:03am.

General discussion on whether Barbara should attend the Guild President's Conference.

Motion 214/05

That MUGS authorise the Guild President to attend the Guild President's Conference in Canberra from 14th – 16th June, 2005, and that funding is made available in accordance with the conference travel funding policy.

Moved: Tim Grey-Smith

Seconded: Pam Martin

Carried

Abstention noted from Barbara.

Motion 215/05

That Tim Grey-Smith be made Acting Guild President for the period of 14th – 17th June, 2005.

Moved from the Chair

Carried

Motion 216/05

That Pam Martin be made Acting EVP for the period of 14th – 17th, June 2005.

Moved from the Chair

Carried

Abstention noted from Pam.

8.0 VSU

VSU Working Plan is tabled.

Motion 217/05

That MUGS move in camera and that Greg and Veronica be asked to leave.

Moved from the Chair

Carried

The meeting moves out of camera. Greg and Veronica return at 1:47pm.

Motion 218/05

That MUGS grant Mal Bradley and Bill Hayward a leave of absence from Secretariat meetings from June 27th until July 22nd, 2005.

Motion 219/05

That MUGS grant Betty Schar a leave of absence from Secretariat meetings from July 4th until July 29th, 2005.

Motion 220/05

That Motions 218/05 and 219/05 be moved enbloc.

Moved: Tim Grey-Smith

Seconded: Pam Martin

Carried

Motion 221/05

That MUGS grant the Guild President annual leave from 4th – 8th July, 2005.

Moved: Tim Grey-Smith

Seconded: Pam Martin

Carried

Abstention noted from Pam.

Motion 222/05

That MUGS grant the EVP annual leave from 11th – 22nd July, 2005 inclusive.

Moved: Pam Martin

Seconded: Bill Hayward

Carried

Abstention noted from Tim.

6.0 Office Bearers – Employees or Volunteers

General discussion, no further progress.

9.0 Other Business

MUPSA President Honorarium – a one off ex-gratia payment of \$400 is suggested from MUPSA funds.

Meeting closed at 1:57pm.